

Willunga Football Club Inc.

Minutes of Annual General Meeting

Held at Willunga Sports and Social Club - 7:08pm, 28/10/2021

Present: Gerry Loots, Brenton McDonald, Wayne Deacon, Heath Deboo, Mitch Portlock, Des McGowan, Ro Hoeck, Paul Hoppo, Terry Corcoran, Meredith Probert (Archdall), Craig Martin, Steve Roberts, Neil Lange, Chelsea Cameron, Paul Cameron, Sam McGowan, Herman Lucas, Serge Minot, Kelly Steele, Julie Clifton, Ben Baxter, Luke White, Mike Cross, Wade Phillips, Lauren Clifton

Apologies: Doctor Michael Reid, Paul Giles, Kristen Rothwell, Katrice Turner, Marcus Burdett, Justin Ifould

Minutes of Previous Meeting:

Moved by Julie Clifton

Seconded by Gerry Loots - Passed.

President's Report:

Season 2021 has been a huge step forward for our club. We have had significant success both on & off the field.

Coaches, players, trainers & staff must all be commended for their hard work & commitment that they have shown throughout the season.

On field has produced 4 premierships out of a possible 6.

Both our u 17's girls and Open women's won their respective Grand finals, while our u14's boys & A grade men comfortably won theirs.

Our u14's girls showed great dominance throughout the season but unfortunately didn't have the opportunity to play finals & our U12's boys making the semi-final in the carnival.

Under 10's continues to have great support in player numbers & parents volunteering.

Regarding our ever-growing women's football side – we must stay focused and committed to strongly establishing player numbers & support. History shows player numbers can be vulnerable between seasons, we must stay focused on this.

Off field the club continues to show a strong desire to improve all facets of our establishment. From change room facilities, improving canteen services & more volunteers assisting in our kitchen.

This has allowed the club to invest in establishing a professional gym set up, new goal posts & state of the art coffee machine to assist canteen revenue.

WFC continues to set the highest standard possible throughout the league on field & off field. I'd like to thank everyone involved that has help the club maintain those standards.

As our club continues to grow, the need for more volunteers is ever present.

Personally, I sense that from the outside the club appears to be running very smoothly, in which it does.

This is purely because our volunteers work extremely hard behind the scenes.

These same volunteers need more assistance. Potential burnout is real. I feel we need more people doing little but often.

I'm sure this will be a main focus on our new committee moving forward.

Personally, I'd like to thank our outgoing Secretary Serge Minot. Serge has assisted our club through obvious challenging times. The work you have done in establishing our women's football branch has been extremely beneficial for our club. Serge has also offered his time moving forward to assist our in-coming Secretary a smooth transition. Again, on behalf the club thank you.

Moving forward.....

Some of you may be aware that currently we have not received any nominations to fill the vacant president's role.

I'd like to reassure you, as members, this is not currently a major issue.

- Leading into next season we already have all coaching positions locked in.
- Our merchandise team are in regular contact with our current supplier working on next year's orders and stock.
- Our sponsorship team is also well ahead of resigning existing sponsors & finding new ones.
- And our club is in a strong financial position.

I'd ask the members to show trust in myself & the club committee that this position will be confirmed in the coming weeks.

We have time on our side, let's ensure we don't fill a role just because we have no nomination's, our club is made up of hardworking, skilled, caring people.

We have the right person/people in our 4 walls.

We quite possibly may be looking at a dual role, which in my opinion is a sensible idea, as the work load continues to grow as the club also grows.

I cannot emphasise enough we need to show trust & patience in working towards our next President elect.

Finally, I'd like to thank the football, our committee & members for the opportunity you have given me in leading our great club over the last 3 & bit years. I can only hope I've got Blue's tick of approval.

I invite any questions.

Ben Baxter President Willunga Football Club

Treasurer's Report:

Football Club's financial year runs from November to October.

The club has been successful in securing two new major sponsors in Swell Brewing Co. & Fox Creek Wines, while retaining our existing major sponsors – Trove Property, Wood & Logs & Water Utilities.

We have also retained majority of our Gold, Silver Sponsors. This has allowed the club to invest in new gym equipment, canteen coffee machine & new goal posts for season 2022.

In regular football club terms, business trading revenue was strong across clubroom bar, kitchen, canteen & bbq shed. Would like to thank Todd Steele for his assistance with coordinating kitchen supplies & operation's. Thank you to Craig Martin & Luke white for coordinating bbq shed – Please note re P&L bottom bar sales & bbq sales are combined. Thank you for Tamara coordinating canteen & Brad also for his ongoing work managing main bar.

Fundraising events were minimal throughout the season – Covid forced cancellation of Bogan Bingo. This is an area the club could pick up on, requires a subcommittee to start organising seasons events in January.

One category that needs looking at is our electricity usage/supplier - approx. 11k for 6months for both Change rooms & club rooms – is solar an option (grants perhaps)?

Moving forward it'll be in the club's best interest to look to simplify accounting system's that can be used by volunteers in the future.

Season 2021 the club has had some significant out goings – gym equipment, coffee machine, goal posts, contribution to grease arrester in kitchen, paying season 2020 & 21 player insurance as well. Totalling approx. 40k.

Football operating account started with 30k. We now hold 46k in our operating account.

Prior to seasons commencement the Treasurers position was still vacant. I'd like to thank our 'financial team' – Kylie Scott-Young bookkeeping assistance, Jodie Oliver-Baxter payroll, Mitch Portlock & Wayne Deacon player contracts & Brad Steele match day floats & cash handling.

Ben Baxter Treasurer Willunga Football Club

AGENDA ITEMS

Subscriptions for Season 2022

An increase in 2022 WFC registration fees ratified by 2021 Committee.

Moved by Kelly Steele

Seconded by Julia Clifton

Passed by unanimous quorum vote

Membership Class	2021	2022
(GST and an admin fee included)		
SAGov Sports Voucher Value - amount can be claimed by Primary School students towards their subs	\$100	\$100
Senior Player	\$240	\$240
Colts Player including Mini and Micro Player	\$165	\$165
Female Open Player	\$120	\$150
Female U14 & U17	\$100	\$120
Social Member	\$30	\$35
Club Membership is included in "100 Club" membership		

*GSFLW 14 Minor Round Games (junior \$8.6 senior \$10.7 per game) & GSFL 18 Minor Round Games (junior \$9.2 & senior \$13.3 per game)

Constitution Amendments

The 2021 management committee has ratified the constitution amendments contained below, (**Appendix A**) with the aim being to 'modernise' some elements.

*Amendments signified via: **Red is the change**, deletion shown ~~struck through~~ and **blue is explanation**.

Moved by Luke White

Seconded Serge Minot

Passed by unanimous quorum vote

Election of Officers

Vice President - 2 Year Term

Luke White – currently second year of term

Treasurer - 2 Year Term

Ben Baxter – currently second year of term

Vacant Positions Ben Baxter declared President, Secretary and all committee positions as vacant.

President – 2 Year Term (Thank you Ben Baxter for your Club service)

VACANT:

Pre-meeting nominations: NIL

Floor nominations: NIL

Nominations remain open until 24/11/2021 contact willungafc@gmail.com

Secretary – 2 Year Term (Thank you Serge Minot for your Club service)

Pre-meeting nominations: Brenton McDonald

Floor nominations: NIL

Serge nominated Brenton McDonald

Seconded by Neil Lang

Elected unopposed

Committee Members - 1 Year Term

	Nominee(s)
1	Ro Hoeck
2	Mike Cross
3	Meredith Archdall
4	Julie Clifton
5	Marcus Burdett
6	Wayne Deacon
7	Serge Minot
8	Kelly Steele
9	Paul Cameron (new)
10	Heath Deboo (new)
11	Lauren Clifton (new)

Moved by Gerry Loots that all nominations lodged prior to the meeting be accepted as a block.

Seconded by Terry Corcoran - all were elected.

Floor nominations: Paul Cameron nominates Lauren Clifton, seconded by Kelly Steele

General Business

Julie Clifton - Child safety review constitution,

Luke White - Gym membership added to constitution

Meeting Adjourned 7.39pm

Meeting Continuance scheduled for Thursday, 25th November 2021 - 6.30pm @Sports and Social Club

Meeting Continuance - 6.40pm 25/11/2021

Present: Serge Minot, Ben Baxter, Luke White, Brenton McDonald, Mitchell Portlock, Steve Roberts, Wade Phillips, Sam McGowan, Dan Wright, Hailee McGowan, Ro Hoeck, Julie Clifton, Meredith Probert, Heath Deboo, Wayne Deacon, Tamara Piec, Nicole Rice, Scott Hunt, Reid Colwell, Tania Guilfoyle, Tyson Hoffman, Job Colwell, Shannen Hiern, Sam McGowan, Cam Turner, Logan Brennand, Katrice Turner, Jake Shirvington, Todd Martin, Jack Burns, Marcus Burdett, Braden Altus, Danny Juckers, Darren Austin, Terry Corcoran, Craig Martin, Ben Rice, Nicole Rice

Apologies: Michael Cross, Desmond McGowan, Alan Tucker, Dennis Collier, Jodie Hunt, Justin Ifould, Ben Thompson

ITEMS

Constitution Amendment

The 2021 management committee has ratified the constitution amendments contained below, (**Appendix A**) with the aim being to 'modernise' some elements.

*Amendments signified via: **Red is the change**, ~~deletion shown struck through~~ and **blue is explanation**.

*The Club Colours shall be white and red **and blue**.
Blue trim is already being used in our Women's Guernsey.*

Moved by Ben Baxter
Seconded Tyson Hoffmann
Passed by unanimous quorum vote

Election of Officers

President – 2 Year Term 2022-23

Pre-meeting nominations: Julie Clifton and Vaughan McDonald

Floor nominations: NIL

- Nominees will have the opportunity to address the quorum – 5 mins each

First Julie

Second Vaughan

Proxy Vote Slips to be lodged, verified and counted

Verified Proxy Votes

Life Member	Player	Social Member	Recognised Official
Desmond McGowan Dennis Collier Alan Tucker Ben Thompson Gerry Loots Todd Steele Paul Roberts Chris Roberts Gerry Loots Neil Lang	Brian Fenton Kristen Rothwell Jodie Hunt Stellar R-Pese Vanessa Carnevale Courtney Gutschmidt Sam Renney		Mike Cross Justin Ifould Kelly Steele

Present Members Vote Slips to be lodged, verified and counted

Life Member	Player	Social Member	Recognised Official
Steve Roberts	Scott Hunt Reid Colwell Tania Guilfoyle Tyson Hoffman Job Colwell Shannen Hiern Sam McGowan Cam Turner Logan Brennand	Darren Austin Terry Corcoran Craig Martin Ben Rice	Serge Minot Mitchell Portlock Steve Roberts Tamara Piec Ben Baxter Brenton McDonald Wade Phillips Sam McGowan Dan Wright

	Katrice Turner Jake Shirvington Todd Martin Jack Burns Marcus Burdett Braden Altus		Hailee McGowan Ro Hoeck Julie Clifton Meredith Probert Heath Deboo Wayne Deacon Luke White Nicole Rice
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RESULT: President 2022/23 – Congratulations Julie Clifton!

Meeting Closed – 7.19pm

Next Annual General Meeting scheduled for - 2022

Appendix A

*Amendments signified via: **Red is the change**, deletion shown ~~struck through~~ and **blue is explanation**.

5.2 Life Membership

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c) An official of the Club shall be defined as an appointee/**volunteer** of the committee as recorded in the Club Minutes for that year. Official positions shall include:
~~In A, B, Senior Colt, Junior Colt grades~~ **committee members, team coaches**, team managers, runners, goal umpires, timekeepers, selectors, boundary umpires, ~~Also;~~ trainers, ~~Mini and Modified scoreboard attendants, gatekeepers, canteen manager, official appointees to Ladies Auxiliary.~~

Strike out duplicate titles and paid positions. Simplify the list and delete references to specific competitions.

6. MEMBERSHIP SUBSCRIPTIONS

The Annual Subscriptions for each year shall be decided at the Annual General Meeting. The period of annual membership shall be deemed to be **January 1 to Dec 31**. ~~April 1 to March 31.~~

The season starts before April 1 each year, so the calendar year seems logical.

7.4 Voting Rights

a) Only financial and life members **and persons holding specific official positions, listed in standing orders, who are over the age of eighteen years old on the day of the meeting**, shall be entitled to vote at General Meetings. Subject to these rules each member present in person or by proxy shall be entitled to one vote.

Minimum age added, rules to be made that will allow a committee member and coaches to be declared members (non-financial).

7.5 Notice of Meetings

At least fourteen days notice of each Annual General Meeting or Special General Meeting shall be given to each member **by via**;

- ~~Pre-paid letter posted to the last known address of the member; and/or~~ the email address provided to the membership database platform when completing online registration for that current season
- life members to be informed via email from WFC Life Members database
- ~~Insertion of the details of such meeting in the public notices column of the Advertiser newspaper.~~ the official Willunga Football Club website and affiliated social media/communication platforms

Amendment to reflect modern communication methods

8. COMMITTEE

a) The Committee shall comprise the President, Secretary, Treasurer and Vice President (to be known as "The Executive Committee") and a minimum of nine ~~seven~~ others, making a total of ~~thirteen~~ eleven. ~~More than seven Committee members can be appointed.~~ In the event of less than nine nominations (excluding the Executive Committee) being received no less than seven other Committee members shall be required to form the total committee. Executive Committee members shall be appointed for two-year terms with the President and Secretary being elected on alternate years to the Vice President and Treasurer. In the event of a resignation of an Executive Committee member, the replacement member shall only serve the balance of the term of the resigned member.

Simplified wording and adjustment to minimum quorum.

9. POWERS OF THE COMMITTEE

d) Power to make standing orders for the regulation of the meetings of the Club and of the Committee.

1) The committee can introduce rules to define how the club is run and standards for the management of members.

2) The rules in the Standing Orders can not contradict the Constitution, legislation or rules of the any parent bodies of the Association

Just to clarify what scope this covers.

e) SUB COMMITTEES

added a Subtitle

17. MINUTES

a) Proper minutes of all proceedings of meetings of the Association and of meetings of the Committee shall be entered within one month after the relevant meeting in minute books kept for the purpose or electronically as PDF, or similar format, files stored in the Clubs/Associations approved data storage system.

b) The minutes kept pursuant to this rule shall be signed by the Chairperson of the meeting at which the proceedings took place or by the chairperson of the next succeeding meeting. **If stored electronically, the minutes must be signed by the Chairperson of the meeting prior to storage.**

Relates to data security – The old clause was for pen and paper and there is a rule about signing the minutes as correct, adjusted for online minute recording

18. DELEGATES

The Committee shall appoint two delegates and two proxy delegates to the Great Southern Football League together with any such delegates requires to affiliated leagues or associations. Such appointments shall be for a twelve month period and any casual vacancies filled by appointment of the Committee. ~~Delegates shall be free to vote according to their conscience and judgement, on all matters other than motions submitted by the Club, when they shall follow any expressed or implied instructions given by a General Meeting.~~ Delegates shall vote according to any expressed or implied instructions from a General Meetings or Committee meeting.

Clearer wording that the delegate votes according to the club's requirement and not their own. (Note that there is only one vote per club at Delegates meetings even though there are 2 delegates)

19. CONSTITUTION

The Secretary shall ~~supply~~ **make available** a copy of the constitution and of the current Standing Orders without charge: ~~— to all Members~~

~~a) To all new members on joining~~

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~~b) On reasonable request, to any existing member~~

The Constitution is on the website, so it is available to everybody on earth and the Secretary does not have to give them out.

23. TECHNOLOGY AND DATA SECURITY

All emails, data and information stored electronically must be stored in a secure network and password protected using Association approved software and systems.

Statement to cover safe data storage and ensure everybody uses the same systems, this occurs now.